

BROADCAST 2351

DATE: Oct. 1, 2003

TO: LDSS directors/superintendents and office managers
LDSS Foster Care, Adoption and Benefits managers
CSA coordinators, licensed child placing agency service finance and management personnel

FROM: David Mitchell, VDSS Chief Financial Officer, Division of Finance
Cathleen Newbanks, VDSS Director, Division of Family Services
Duke Storen, VDSS Director, Benefit Programs

SUBJECT: Claiming Title IV-E Allowable Costs: Statewide Technical Assistance –
Hold These Dates

This broadcast contains the following acronyms:

LDSS - Local departments of social services

VDSS – Virginia Department of Social Services

VDSS will be providing statewide technical assistance seminars focused on claiming Title IV-E reimbursements for eligible children in foster care. Specific areas covered will include:

- Maintenance and administrative costs for local department approved foster homes
- Maintenance and administrative costs for licensed child placing agency foster homes
- Maintenance payments to foster care homes approved and monitored under the auspices of for-profit licensed child placing agencies.

These technical assistance seminars are appropriate for all individuals in both LDSS and licensed child placing agencies involved in determining and authorizing Title IV-E allowable costs. We encourage you to attend so that we can further our efforts at maximizing the availability of IV-E funds in Virginia.

SEMINAR DATES AND LOCATIONS

Twelve technical assistance seminars will be provided in six locations throughout the Commonwealth during the month of October. Duplicate sessions will be offered in the morning and afternoon. Interested individuals are to sign up for one session only. Seating is limited to 60 people per session and registration will be on a first come/first serve basis.

Technical Assistance Location	Technical Assistance Date	Morning Session	Afternoon Session
Abingdon	October 15, 2003	9:00 – 12:00	1:00 – 4:00
Roanoke	October 16, 2003	9:00 – 12:00	1:00 – 4:00
Central Virginia	October 20, 2003	9:00 – 12:00	1:00 – 4:00
Charlottesville	October 22, 2003	9:00 – 12:00	1:00 – 4:00

Northern Virginia	October 23, 2003	9:00 – 12:00	1:00 – 4:00
Tidewater area	October 29, 2003	9:00 – 12:00	1:00 – 4:00

Registration information, contact persons, seminar locations and site directions will be provided in a subsequent broadcast.